

Requirements to obtain a marriage license in Duchesne County:

The couple must appear together in the Duchesne County Clerk's office (734 North Center Street, Duchesne UT).

Hours are 8:30 am to 5:00 pm Monday through Friday, excluding legal holidays.

The fee is \$40.00. An addition \$10.00 optional fee can be donated to shelters for victim's of Domestic Violence.

The marriage license becomes effective immediately and is valid for 30 days. If the marriage license is not used within 30 days, the document must be returned to the Clerk's office and a new license must be purchased.

## Marriage Licenses

A marriage license may be issued by the county clerk after the applicants provide the following required information:

- Full names, including the maiden name of the female
- Social Security numbers, unless the applicant has not been assigned a number
- Current address
- Date and place of birth (town or city, county, state or country)
- Names of respective parents, including the maiden name of the mother;
- Birthplaces of the father and mother (state or country)
- Bring most recent photo ID such as a driver's license or passport
- Date of any previous marriage which ended in either death, divorce, or annulment

If both the bride and groom are over age 18, only valid drivers licenses or Utah State identification cards are required.

### **Minors**

#### **Minors ages 16-17**

Minors must obtain consent from a parent or legal guardian. Parents or legal guardians must give sworn consent in person at the time of the application.

If the parent cannot be present, he or she may complete a parental consent form, available in the County Clerk's office, and have it notarized.

#### **Minors ages 14-15**

A Petition for Authorization to Marry and Court Order form must be obtained from the Clerk/Auditor's office and taken to a juvenile court judge.

The minor must be interviewed by the juvenile court judge to determine if the Minor is willingly entering into the marriage.

Consent from a parent or legal guardian is also required. Parents or legal guardians must give sworn consent in person at the time of application.

If a parent cannot be present, he or she may complete a parental consent form available in the County Clerk/Auditor's Office and have it notarized.

### **First Cousins**

First cousins ages 55 or older may marry if the district court in the county where they reside finds that either person is incapable of reproduction.

First cousins 65 years of age and older may marry.

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### Performing Marriages

Marriages may be legally performed by:

- Ministers, rabbis, or priests of any religious denomination
- The Governor of the State of Utah
- Mayors of municipalities
- A Justice of the Peace, a judge, or Commissioner of a court of record, or a judge of a court not of record of the State of Utah
- Judges or magistrates of the United States
- The County Clerk of any county in the State
- The person solemnizing the marriage shall return the license to the office of the county clerk within 30 days .

### List of Marriage Officiants

Duchesne County Justice Court

Clair Poulson 435 738-0109

Jack Peterson 435 722-3354

Duchesne County Clerk-Auditor

Diane Freston 435 738-1100

Chief Deputy Clerk

JoAnn Evans 435 738-1100

Altamont Town Mayor

Clyde Watkins 435 454-3469

Duchesne City Mayor

RoJean Rowley 435 738-2464

Myton City Mayor

Kathleen Cooper 435 722-2711

Roosevelt City Mayor

Vaun Ryan 435 722-5001

Tabiona Town Mayor

□ Ronnie Giles 435 848-5481

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### Obtaining a Copy of a Marriage License

After a Marriage License has been returned to our office, a certified or regular copy may be obtained from us.

A certified copy is a legal document. It is stamped and sealed as if it were the original document. Certified copies are required to change names through the Social Security Administration or Driver's License. Insurance companies may also require a certified copy. The Clerk's Office will mail you one certified copy at no charge for your records. An additional copy

can be purchased in person or by mailing a request with a check or money order for the correct amount to the address listed below.

A mailed request should include the following information:

- Name of the applicants with the name used by the bride at the time of application
- Date and place of marriage
- Marriage license number if possible
- Fee of \$6.00 for a certified copy or \$5.00 for a regular copy

If you are not certain that a license was purchased in Duchesne County, you may call the Clerk's office at (435) 738-1100.

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## Name Changes

For information on changing your name through the Social Security Administration, please call 1-800-772-1213 or TTY 1-800-325-0778.

For Information on changing your name through the Drivers License Division call (801) 965-4461 (SLC) or (435) 722-3448 (Roosevelt) or (435) 781-8629 (Vernal).